

Eco Friendly Top Ten Meeting Tips

1. Replace water bottles with pitchers of water.
2. Foam Core Signage – Donate to Schools, the reverse side is great for new signage or school construction projects.
3. Collect Lanyards and plastic name badge holders, Great for School Field trips, school events.
4. Printing – Coordinate with your printer to use Water based inks.
5. Print – Double sided – put little tag lines at the bottom. Eco friendly means double sided.
6. Show Bags – select the biodegradable that can also be used as a grocery bag.
7. If paper products are necessary – use cornstarch based products
8. Food – Request the Hotel property use local farmers in areas that have it available.
9. Paper used - The paper used in the program, tickets, invitations and mailing is printed on high quality recycled – Always nice to give your program a pat on the back.
10. Be sure to have plenty of recycle bins located through out your event.